



PACE SETTER Award



Sign Up Form to Participate in the PIONEER PROGRAMME Phase

Your General Practice / Community Provider details

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| Name and Title of Key Contact (of person completing this form) | Dr Deborah Allen |
| Telephone | 01342835562 |
| Email | deborah.allen@nhs.net |

Details about your Service:

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| Name of General Practice / Community Provider | Moatfield Surgery |
| Names of Lead Clinician (GP) for PACE SETTER Application; Practice Nurse; Practice Manager; and all other members who will form the core team making the PACE SETTER Application | Dr Deborah Allen Laura Ireland Heike Burnett Helen Griffin Dr Emmeline Kane |
| Tell us a little about your practice population and characteristics (in brief) Tell us about the scale (population size including of children and young people where known); scope, practice set up; staffing; CYP highlights; CYP challenges; desired impact and any | We are a practice of 13000+ with a CYP population of 3059. Our practice covers an area which is relatively prosperous, however with some pockets of deprivation. There is a lot of new houses being built, most of which appear to be attracting young families thus we would expect our CYP population and the relative proportion of CYPs on our list to grow. Several, but not all, of our Doctors are paed trained. We are fortunate in that our Nurse Manager is an ex Paediatric Nursing sister. Over the past few years we have worked hard to strengthen our contacts with community services serving CYP especially the Health |

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| <p>other notable features.</p> | <p>Visiting team, with whom we meet regularly. We have a robust Safeguarding set up and systems in place, with the majority of our staff trained to level 3 safeguarding. Quarterly formal CP meetings are held, with an open invitation to discuss any case at our weekly whole-team meetings. Non Clinical and clinical staff are encouraged to come forward and discuss any learning needs/concerns. We have audited our paediatric admissions and have systems in place to look at frequent A and E attenders.</p> <p>The challenges that face us include maximising access and convenience for our CVP patients, avoiding unnecessary A and E attendance, increasing patient confidence in us and improving communication, especially for Teenagers. We are also keen to look at the way non clinical staff 'manage' the worried parent seeking an appointment.</p> <p>What would 'success look like'? There is never an actual end point in these projects as we must continue to reassess and evolve after each project has finished, however we would hope to see an improvement in patient satisfaction and also in the staff experience; as well as a decrease in 'avoidable' OOH and A and E attendances, which can be stressful for the parents and CYPs</p> |
| <p>Why does your team want to join the PACE SETTER Pioneer Programme?</p> | <p>We are keen to evolve but feel we provide a good core service and would like our patients and community to be involved with our evolution and aware of our commitment to the service.</p> |
| <p>How did you hear about the PACE SETTER Award?</p> | <p>Via SCN</p> |
| <p>Are you willing to share lessons learned as well as best practice? As this forms a key feature of our initiative</p> | <p>yes</p> |

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| <p>Evaluating the Step By Step Guide and Resource Pack and website etc for potential wider roll out (post Pioneer phase) is part of the testing so we will value your detailed assessment and feedback on this –</p> | <p>Are you willing to provide this form of feedback as the project unfolds? Yes /</p> |

Statement of Intent: *On behalf of my organisation, ___Deborah Allen_____ (your name) is applying to be part of the PACE SETTER Award pilot and wish to apply for the funding that is attached to this scheme. (The funding is £750¹ inclusive per practice / provider for the whole duration of the project. This money will be paid over within the financial to March 2015.) We, as a core team, commit that we will complete the Award process and be willing to share our best practice and lessons learned with the wider health community.*

Signed: (Name in Block Capital, Title and Signature) & Date

----- **Dr D K Allen 21/01/15** -----

¹ NB: Please note practices that are successful in Signing up for the PACE SETTER Pioneer Programme will need to invoice the CCG for reimbursement of this funding of £750 before March 2015 – Date to be agreed once Sign Up has been confirmed has been agreed by CCG. Invoices will need to be marked FAO: 09G M. Phillips (Mark Phillips is the CWS CCG Finance Lead majphillips@nhs.net)